

BUTTON PANEL TECHNOLOGY OPERATION

Turning the computer on:

- Access the computer by pulling down the white cabinet door located on the wall.
- The computer is the small white box. To turn it on, press the power button located at the back of the computer in the upper right-hand corner.
- Wait while the network connections are prepared and the computer settings are applied. This may take a few minutes.
- If necessary, turn on the computer monitor by pressing the power button in the lower right-hand corner.

Computer Operation:

- The computer can run either **Mac OS X** or **Windows 7** operating systems.
- Once the machine boots up, select the operating system you would like to use.
- **If you select Mac OS X** (requires your network drives to be mapped)
 1. **USER NAME = Your ONID or Dept. User Name**
 2. **PASSWORD = Your ONID or Dept. Password**
- Please **LOG OUT** or **RESTART** (under the Apple button) when finished.
- **If you select Windows 7**
 - The **Mac login screen** may appear for up to **15 SECONDS – PLEASE WAIT** for the Windows 7 login screen to appear.
 1. **USER NAME = Your ONID or Dept. User Name**
 2. **PASSWORD = Your ONID or Dept. Password**
 - To **EJECT** a CD or DVD from the computer, go to **MY COMPUTER** and **RIGHT CLICK** on the DVD-RW drive (D: drive). Select **“EJECT”**.
 - Please **RESTART** the computer when finished.

Using the Button Panel:

- **The Button Panel is located on the wall near the computer cabinet.**
- **Press the button labeled “Projector Power” to turn on the projector. Press the button labeled “Input PC” to have your computer image shown on the projector screen.**
- **Press “Blank” to blank the projector image and “Freeze” to freeze the image. To return to a normal image, press the buttons one more time.**
- **Use the Volume buttons to control the volume.**

When finished using the equipment:

- **Log out of the computer.**
- **Turn off the projector by pressing the “Projector Power” button.**
- **Close computer cabinet door.**

Demonstrations on equipment use are available in Media Services, Kidder 109

For Assistance 7:30am – 7:30pm MON - THUR, 7:30am - 5:00 pm FRI

Use the HELP PHONE located either to the RIGHT of the Chalk Board or near the keyboard
Please contact Media Services, Classroom Support at 7-2121 if any problems occur with the system