Turning the computer on:

- Access the computer by pulling down the white cabinet door located on the wall.
- The computer is the small white box. To turn it on, press the power button located at the back of the computer in the upper right-hand corner.
- Wait while the network connections are prepared and the computer settings are applied. This may take a few minutes.
- If necessary, turn on the computer monitor by pressing the power button in the lower right-hand corner.

Computer Operation:

- The computer can run either Mac OS X or Windows 7 operating systems.
- Once the machine boots up, select the operating system you would like to use.
- If you select Mac OS X (requires your network drives to be mapped)
  1. USER NAME = Your ONID or Dept. User Name
  2. PASSWORD = Your ONID or Dept. Password
- Please LOG OUT or RESTART (under the Apple button) when finished.
- If you select Windows 7
  - The Mac login screen may appear for up to 15 SECONDS – PLEASE WAIT for the Windows 7 login screen to appear.
  1. USER NAME = Your ONID or Dept. User Name
  2. PASSWORD = Your ONID or Dept. Password
- To EJECT a CD or DVD from the computer, go to MY COMPUTER and RIGHT CLICK on the DVD-RW drive (D: drive). Select “EJECT”.
- Please RESTART the computer when finished.

Using the Button Panel:

- The Button Panel is located on the wall near the computer cabinet.
- Press the button labeled “Projector Power” to turn on the projector. Press the button labeled “Input PC” to have your computer image shown on the projector screen.
- Press “Blank” to blank the projector image and “Freeze” to freeze the image. To return to a normal image, press the buttons one more time.
- Use the Volume buttons to control the volume.

When finished using the equipment:

- Log out of the computer.
- Turn off the projector by pressing the “Projector Power” button.
- Close computer cabinet door.

Demonstrations on equipment use are available in Media Services, Kidder 109
For Assistance 7:30am – 7:30pm MON - THUR, 7:30am - 5:00 pm FRI
Use the HELP PHONE located either to the RIGHT of the Chalk Board or near the keyboard
Please contact Media Services, Classroom Support at 7-2121 if any problems occur with the system