Graduate School Laptop Checkout Request

Name: ___________________________ OSUID: _________________________

Department: ___________________________ Research Course#: _______________________

Research Project: ____________________________________________________________

Faculty Research Advisor: _____________________________________________________

Where will the research work be conducted? ______________________________________

Describe how this computer will be used “in the field” in support of your research. This may include any data acquisition, analysis or write-up that will occur at the research site(s) described above. (continue on the reverse side, if necessary)

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Start date for the research activities (pickup date): _____________________________

End date for the research (return date; may not exceed 10 weeks from checkout): ______________________

By signing below, you agree that this laptop will be used for your research project during the checkout period, and will not be used as a substitute for on-campus computing resources, or for a personally-owned computer.

_________________________ (graduate student signature)

_________________________ (print name)

Research Advisor Approval: by signing below you confirm that this application is a true representation of the graduate student’s off-campus research needs.

_________________________ (advisor signature)

_________________________ (print name)
Laptop Loan Program for Graduate Student Research

1. Does your research program involve human subjects? _____________________________

2. If the answer to #1 is yes, has it been through the IRB\(^1\) review process? _________

3. If the answer to #2 is yes, what Data Security Level was assigned to your data? ______
   - Please see the IRB website for more information about your data security obligations.\(^2\) Data Security Level 3 requires Full-Disk Encryption: please discuss this with Student Multimedia Studio or Campus Labs.

4. Will this computer have regular access to the Internet during the research period? Please describe any anticipated limitations to your Internet access. ____________________________________________
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   ____________________________________________
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5. Is there any special software that’s essential for your use of this computer for your research?
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   ____________________________________________

\(^1\) http://research.oregonstate.edu/irb/does-your-study-require-irb-review
\(^2\) http://research.oregonstate.edu/irb/policies-and-guidance-investigators/guidance/data-security